

# NOTICE

## TO BE PLACED ON THE ABSENT MEMBERS' LIST

Attention: Membership Department

This is to confirm that I, \_\_\_\_\_, Membership No.: \_\_\_\_\_  
would like to be placed on the Absent Members' List under Rule 22(i) due to \_\_\_\_\_

with effect from \_\_\_\_\_ to \_\_\_\_\_

My contact information during my absence is:

Overseas Address: \_\_\_\_\_

Mobile No.: \_\_\_\_\_ Email: \_\_\_\_\_

**(NB: All hard copy mail shall be directed to the above overseas address. The Statement of Account shall be sent to the Member's last notified email on the club's records.)**

### IMPORTANT NOTES

- Please read the Rules governing Absent Members' List carefully to be fully apprised of your obligations.
- Please ensure that all relevant sections of the notice are fully completed and duly signed. Any application that is deemed to be incomplete, inaccurate, or found not to be in accordance with the submission requirements shall not be accepted. The application is subject to the approval of the Club.
- The following documents must be submitted in order to consider your application.
  - Ordinary Member**
  - 1) Duly completed and signed Notice to be Placed on the Absent Members' List
  - 2) Overseas Employment Pass / Letter from Employer confirming overseas employment.
  - 3) Overseas Rental Agreement / Utilities Bill
  - 4) Overseas tele-communication bill
- The Member is required to settle all current outstanding in the membership account before the approval is granted.
- Submission of this notice can be done by post or email to the Membership Department at [membership@tanglinclub.org](mailto:membership@tanglinclub.org). It shall be the responsibility of the Member to ensure that the application is received by the Club. The Member shall not be placed on the Absent Members' List until he has notified the Club in writing with satisfactory documentary evidence for his absence and his application has been formally approved by the Club. Once the application is approved, the Member will receive a written confirmation email issued by the Membership Department.

# NOTICE

## TO BE PLACED ON THE ABSENT MEMBERS' LIST

I hereby provide my consent and confirm my understanding by checking the box below, acknowledging the following Club Rules and conditions:

<p>I confirm that I will be absent from Singapore for a continuous period of no less than 6 calendar months and agree to pay the prevailing annual subscription fee for each calendar year. I understand that I must settle all outstanding amounts in my membership account before my name can be placed on the Absent Members' List.</p> <p>I agree that if I return to Singapore during the initial six (6) months, and I wish to use the Club, my application to be placed on the Absent Members' List shall be rescinded and I will pay the backdated subscriptions in full amount from the time my name was put on the Absent Members' List.</p>	
<p>I confirm that my name shall be placed on the Absent Members' List, subject to the payment of an annual subscription fee, as stipulated in the Rules for each calendar year. The annual subscription fee is due for payment in January, and onus is on me to pay the fee by 31 March every year. Pursuant to Rule 22(i), I shall be deemed to have resigned and have ceased to be Member or included in the Absent Members' List if I fail to pay the annual subscription by the payment deadline. The Club will send a Statement of Account requesting payment of subscription fee to your last notified address in the Club's records, in January every year.</p>	
<p>All parking privileges will be terminated, and any parking labels must be returned to the Club before my departure from Singapore. All Sports and Recreation section memberships will be automatically cancelled.</p>	
<p>If I am placed on the Absent Members' List, I am aware that I cannot use the Club for the initial six (6) months from the date of commencement of Absent Status.</p> <p>From the seventh month, according to Rule 22(v), I shall be entitled to enjoy or make use of the amenities or the facilities of the Club for a maximum of 28 days in aggregate in any calendar year upon payment of a daily fee of \$10. The necessary procedures of filling in the form and payment of daily fee for using the Club facilities under Rule 22(v) must be fulfilled at the Main Clubhouse Reception Desk, every time I visit the Club.</p> <p>During the time my name is placed on the Absent Members' List, my spouse, and children (if any) are not permitted to use the Club facilities unless they are accompanied by me and wish to use the Club under Rule 22(v).</p>	
<p>I understand and agree that the onus is on me to notify the Club should there be any changes to my overseas mailing/residential address and my email address.</p>	
<p>I understand that an Ordinary Member whose name is included on the Absent Members' List shall have the same rights privileges and obligations as an Ordinary Member EXCEPT as follows:-</p> <ul style="list-style-type: none"> <li>(a) the right of attending and/or voting at General Meeting;</li> <li>(b) the right of election or appointment to the Committee;</li> <li>(c) the right of proposing or seconding a candidate for admission as a Member;</li> <li>(d) the right of proposing or seconding a Member for election to the Committee;</li> <li>(e) the right of proposing a resolution at a General Meeting;</li> <li>(f) the right of participation in the distribution of the Club's assets;</li> <li>(g) a liability for any debts of the Club;</li> <li>(h) the right to enjoy or make use of the Club facilities or amenities save as provided in Rule 22(v);</li> <li>(i) the right to apply to convert his membership to Silver Membership in accordance with the Membership Conversion Scheme; and</li> <li>(j) the right to apply to relinquish his membership in accordance with the Membership Relinquish Scheme.</li> </ul>	

# NOTICE

## TO BE PLACED ON THE ABSENT MEMBERS' LIST

<p>In accordance with Rule 22(iv), I understand and agree that upon my returning to Singapore to resume residence in Singapore, I shall give written notice to the Club, and shall supply all such documentary evidence of my residency in Singapore and its date of commencement as the Club may from time to time require. If I fail or has failed to give such written notice to the General Manager within three (3) months of my return to Singapore, I shall be deemed to have resigned and have ceased to be an Ordinary Member or to be included on the Absent Members' List.</p>	
<p>I understand and agree that the re-admission of an Ordinary Member on the Absent Members' List returning to Singapore as an Ordinary Member within the Planned Total Membership (PTM) is subject to the availability of room within the PTM limit of 4,000 Ordinary Members and if the limit has reached, the member for re-admission shall be entered into a queue based on the date of re-commencement of his/her residency in Singapore (Rule 11(v) and (vi)).</p>	
<p>I confirm that my name is presently not on the waitlist for Membership Relinquish Scheme or Membership Conversion Scheme to become a Silver Member.</p>	

### **ABSENT MEMBERS' LIST**

#### **Notice**

22(i) An Ordinary Member who is absent or is about to be absent from Singapore for an unbroken period of not less than six (6) calendar months may advise the date of his departure to the General Manager. On receipt of such advice and payment of all outstanding sums due to the Club, the name of such Member shall be placed on the Absent Members' List, subject to the payment of an annual subscription of \$300 for each calendar year. When a Member is placed on the Absent Members' List during a calendar year the subscription payable shall be proportionate to the number of unexpired months remaining in that year. Subscriptions shall be due on the date of placement on the Absent Members' List and in the second month of each calendar year as appropriate, on receipt of a demand from the Club, which shall be deemed to have been received if sent to the Member's last notified address or email in the Club's records.

For the avoidance of doubt, an Ordinary Member whose name is on the Absent Members' List who has failed to pay his subscription within three (3) months of the last of two (2) reminders sent to him by post at his last known address or email shall be deemed to have resigned and have ceased to be Member or included on the Absent Members' List provided always that the Committee may at its absolute discretion re-admit such former Member to the class of membership to which he previously belonged upon such terms and conditions as it thinks proper.

#### **Conditions**

22(ii) An Ordinary Member whose name is included on the Absent Members' List shall have the same rights, privileges and obligations as an Ordinary Member except as follows:-

- (a) the right of attending and/or voting at General Meeting;
- (b) the right of election or appointment to the Committee;
- (c) the right of proposing or seconding a candidate for admission as a Member;
- (d) the right of proposing or seconding a Member for election to the Committee;
- (e) the right of proposing a resolution at a General Meeting;
- (f) the right of participation in the distribution of the Club's assets;
- (g) a liability for any debts of the Club;
- (h) the right to enjoy or make use of the Club facilities or amenities save as provided in Rule 22(v);
- (i) the right to apply to convert his membership to Silver Membership in accordance with the Membership Conversion Scheme;
- (j) the right to apply to relinquish his membership in accordance with the Membership Relinquish Scheme.

22(iii) While resident in Singapore an Ordinary Member shall not be entitled to be or remain on the Absent Members' List and the spouse or Household Affiliate children of such Member shall not be entitled to enjoy or make use of the Club facilities or amenities save as provided in Rule 22(v). Furthermore during the period that such Member whose name is on the Absent Members' List his spouse and Household Affiliate children shall not be required to pay subscriptions in accordance with Rule 30(i).

# NOTICE

## TO BE PLACED ON THE ABSENT MEMBERS' LIST

22(iv) *An Ordinary Member who elects to have his or her name placed on the Absent Members' List shall remain on the Absent Members' List until and unless he or she returns to Singapore to resume residence in Singapore. An Ordinary Member whose name is on the Absent Members' List returning to Singapore to resume residence in Singapore shall give written notice to the General Manager and shall supply all such documentary evidence of his residency in Singapore and its date of commencement as the Club may from time to time require. An Ordinary Member who fails or has failed to give such written notice to the General Manager within three (3) months of his return to Singapore shall be deemed to have resigned and have ceased to be an Ordinary Member or to be included on the Absent Members' List provided always that the Committee may at its discretion re-admit such former Member to the class of membership to which he previously belonged upon such terms and conditions as it thinks proper.*

22(v) *An Ordinary Member whose name is on the Absent Members' List shall be entitled to enjoy or make use of the amenities or the facilities of the Club for a maximum of four (4) weeks in aggregate in any calendar year upon payment of a daily fee of \$10. This concession shall extend to the spouse and children accompanying such Ordinary Member.*

22(vi) *Notwithstanding the provisions of the Rules, an Ordinary Member whose name is on the Absent Members' List shall not be required to pay any subscription under Rule 30(i) for every complete period of one (1) calendar month that he is so absent.*

11(v) *The Planned Total Membership shall comprise only Life and Ordinary Members whose names are not on the Absent Members' List and shall be determined by the Committee within a maximum of four thousand (4,000) or such other number as may be determined from time to time by the affirmative vote of seventy-five per cent (75%) of the Members present and voting in a General Meeting.*

11(vi) *Rule 11(v) providing for the Planned Total Membership to be a maximum number of four thousand (4,000) shall prevail over each and every other Rule until and unless the number is determined otherwise by the affirmative vote of seventy-five per cent (75%) of the Members present and voting in a General Meeting.*

### **NOTICES**

#### *Addresses*

39. *All Members shall keep the General Manager informed of their office and private addresses and of all changes thereto.*

#### *Despatch*

40. *Save as otherwise herein provided notices or communications under these Rules may be sent to any Member at his last known address and upon the despatch of such notices and communications, they shall be deemed to have been received by such Member for any purpose required by these Rules in due course of post.*

**I confirm that I will abide by the Club Rules, and I have read and fully understand the terms and conditions on this form governing the Absent Members' List and the removal of my name from the Absent Members' List as well as the application for re-admission as an Ordinary Member within the Planned Total Membership.**

Signature of Ordinary Member: \_\_\_\_\_ Date: \_\_\_\_\_