



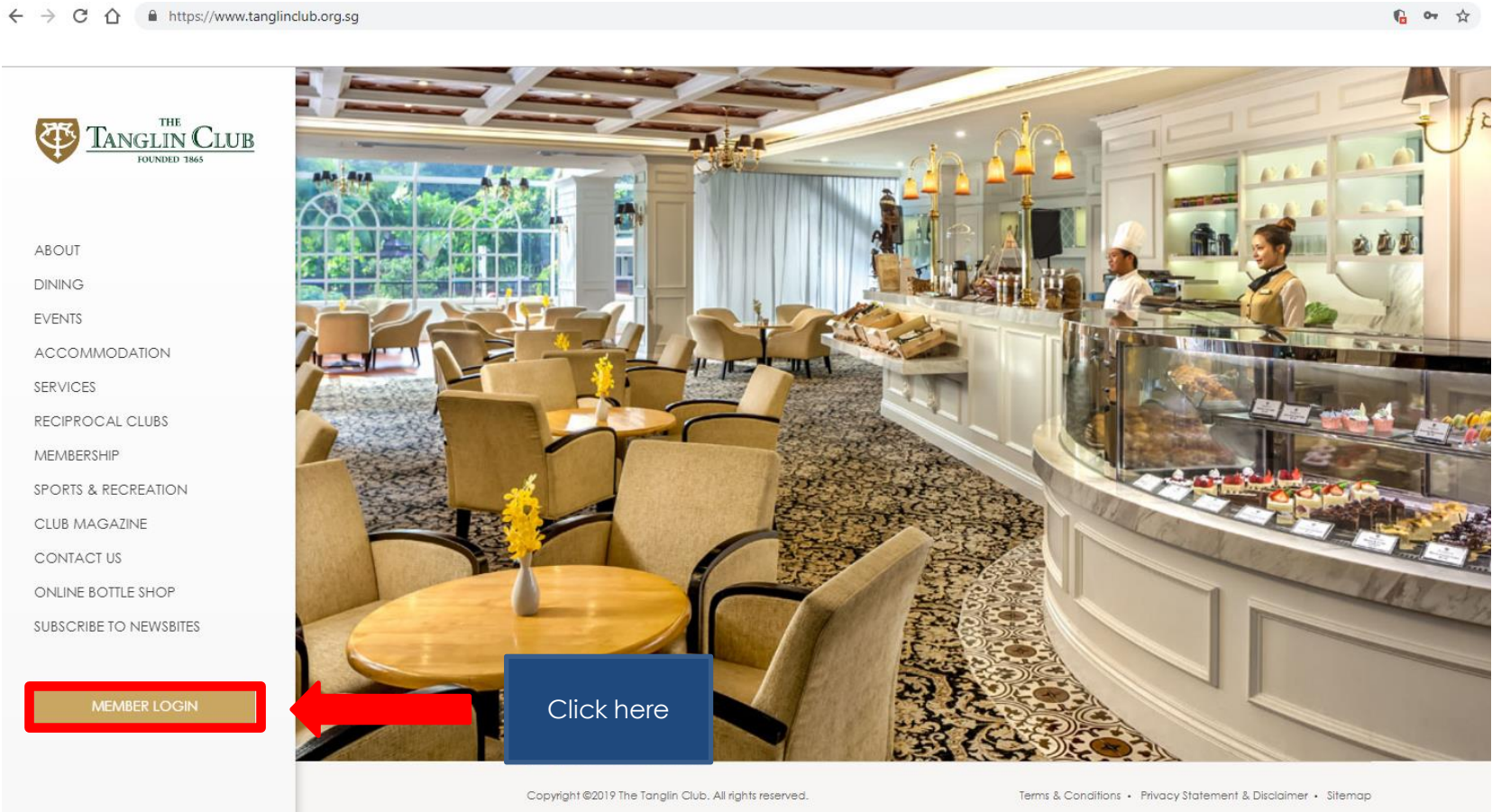
THE
TANGLIN CLUB
FOUNDED 1865

**HOW TO MAKE COURTS BOOKINGS
ON YOUR COMPUTER
USER GUIDE**

1A) VISIT THE TANGLIN CLUB WEBSITE

- www.tanglinclub.org.sg

- Click "MEMBER LOGIN" on the bottom left



The screenshot shows the website for The Tanglin Club. The browser address bar displays <https://www.tanglinclub.org.sg>. On the left side, there is a vertical navigation menu with the following items: ABOUT, DINING, EVENTS, ACCOMMODATION, SERVICES, RECIPROCAL CLUBS, MEMBERSHIP, SPORTS & RECREATION, CLUB MAGAZINE, CONTACT US, ONLINE BOTTLE SHOP, and SUBSCRIBE TO NEWSBITES. The 'MEMBER LOGIN' button is highlighted with a red border. A blue box with the text 'Click here' and a red arrow points to the 'MEMBER LOGIN' button. The background image shows the interior of the club, featuring a dining area with round tables and chairs, a bar area with a chef and a server, and a display case filled with pastries and cakes. The website footer contains the text 'Copyright ©2019 The Tanglin Club. All rights reserved.' and 'Terms & Conditions • Privacy Statement & Disclaimer • Sitemap'.

1B) YOU WILL BE REDIRECTED TO THE NEW 'MEMBER LOGIN' WEBSITE

- Key in your username (your full membership number)
 - Key in your password
 - Click "LOGIN"

The screenshot shows a web browser window with the URL <https://thetanglinclub.clubhouseonline-e3.net/Home>. The page header includes the logo for 'THE TANGLIN CLUB FOUNDED 1865', a 'HOME' link, and a 'MEMBER LOGIN' button. The main content area features a 'MEMBER LOGIN' form with the following fields and options:

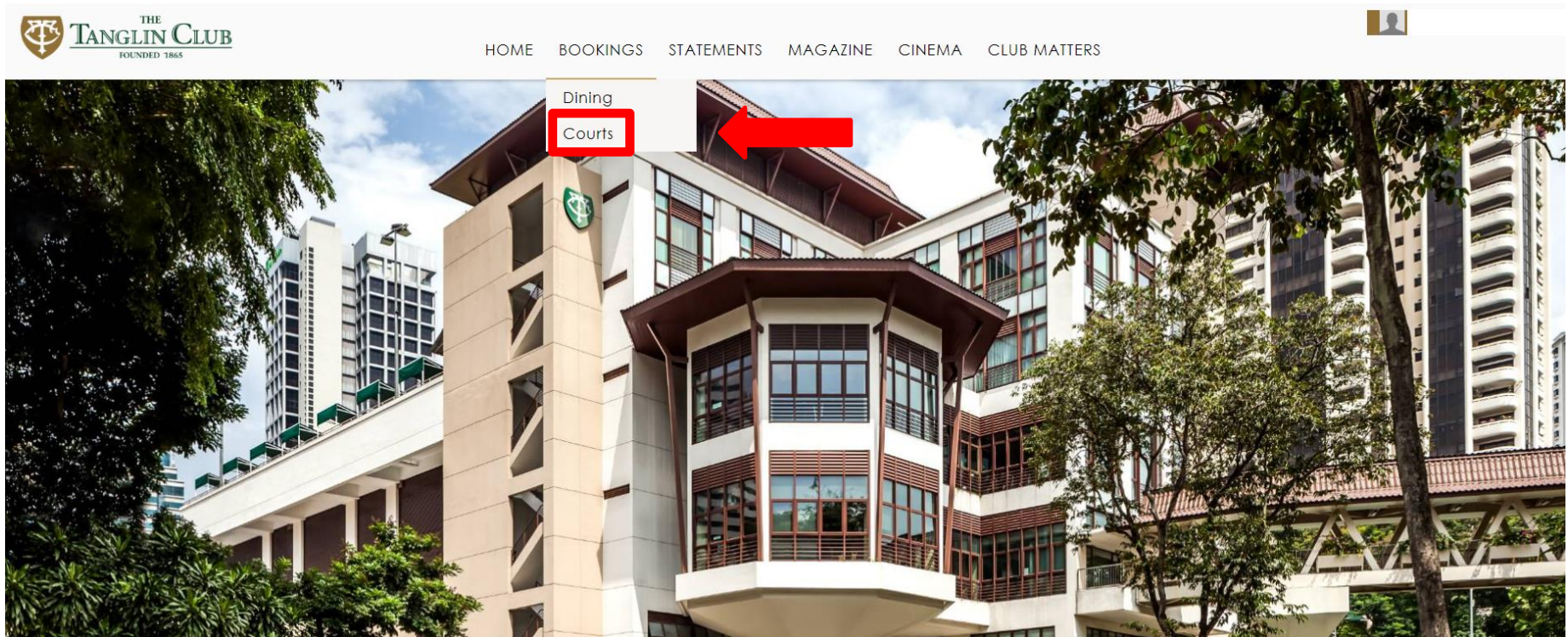
- User Name: A0888-0 (highlighted with a red box and a red arrow pointing to the right)
- Password: (highlighted with a red box and a red arrow pointing to the left)
- Remember Me
- LOGIN button
- [Forgot password](#)
- [Member Registration](#)

Two blue callout boxes provide additional instructions:

- Left callout: ➤ Your password has been issued to you via email, if the Club has your valid email address in our records.
- Right callout: ➤ There has to be **5 digits in total**.
➤ If you are the **Principal Member**, there is a **"-0"** at the back.
➤ If you are the **Spouse Member**, there is a **"-1"** at the back.

1C) NAVIGATE TO 'COURTS' PAGE

- Hover your mouse over Bookings and click "Courts"



2) SELECT DATE AND COURT TYPE

- Select the Date, followed by the Court Type*
 - Available time slots will be shown
 - Click your preferred time slot

**There are 4 court types:*

- 1) Squash Courts – Doubles or Single
- 2) Tennis Courts – Indoor or Outdoor

Please note that online courts bookings can only be made 7 days in advance

The screenshot shows a web interface for booking courts. At the top, there are navigation tabs: 'Courts', 'My Bookings', and 'Manage Buddies and Groups'. Below this is a date selection calendar for August, with 'Today, Thu Aug 1' highlighted. A red box highlights the date selection area. Below the calendar is a 'SELECT DATE' button with a dropdown arrow. To the right of the calendar is a blue callout box with the text: 'Step 1: Select your preferred Date and Court Type'. Below the date selection is a 'Court Type' dropdown menu currently set to 'Squash Courts - Doubles Squash Courts', also highlighted with a red box. To its right is a 'Times to Display' dropdown menu set to 'Only Show Available'. Below these are two columns of court listings: 'Doubles Squash Court 1' and 'Doubles Squash Court 2'. Each listing shows a time slot (e.g., 8:15 PM to 9:00 PM) and a right-pointing arrow. A red arrow points to the 8:15 PM slot in Court 1, and a blue callout box with the text: 'Step 2: Click your preferred time slot that is available' is positioned over this slot.

3A) CONFIRM YOUR BOOKING


- Please check the information on the left
- Please do not input any details under “Add Member” / “Add Guest” / “Add Buddies & Groups”
- Members are required to inform staff at the Sports Counter of the name(s) of Member(s) / Guest(s) joining for the game
- If the information on the left is correct, click “BOOK NOW” to confirm your booking

The screenshot shows a mobile application interface for booking a court. At the top, there are three tabs: "Courts", "My Bookings", and "Manage Buddies and Groups". Below the tabs, there is a navigation bar with a back arrow on the left and a "BOOK NOW" button on the right. The main content area is split into two columns. The left column contains reservation details: a timer showing "4:36 left to complete this reservation", the date "Thu Aug 01, 2019", the time "8:15 PM - 9:00 PM", and the court "Doubles Squash Court 1". The right column shows the booking details for "8:15 PM - Players (1 of 10) - Required # of Players - (1)". Below this, there are three buttons: "+ ADD MEMBER", "+ ADD GUEST", and "+ ADD BUDDIES & GROUPS". Each of these buttons has a red circle with a diagonal slash over it, indicating they should not be used. Below these buttons is a section for "Requests / Notes (Optional)" with a text input field. At the bottom of the right column, there is a large "BOOK NOW" button, which is highlighted with a red rectangular border. A blue box with the text "Click here" and a red arrow points to this "BOOK NOW" button. A red-bordered box on the right side of the screen contains the following text: "Why doesn't the Club allow us to view other Members' names and add them to our bookings?" and "As per the Personal Data Protection Act, to protect Members' personal information, the Club is unable to allow Members to view other Members' names."

3B) CONFIRMATION OF BOOKING

- The following booking confirmation page will be shown
- An auto-email containing these details will be sent to your registered email

Courts My Bookings Manage Buddies and Groups



Booking Completed
You've booked a Court Reservation


Doubles Squash Court 1
Thursday August 1st, 2019
8:15 PM - 9:00 PM


Confirmation
006868

Players

Resources
None

Notes
None

 [EDIT BOOKING](#)

 [VIEW IN MY BOOKINGS](#)

4) VIEW YOUR COURTS BOOKINGS

- Click "My Bookings" to view all your bookings

Please note that we are not using "Manage Buddies and Groups"



Court Booking

Thursday, August 1, 2019 @ 8:15 PM

Confirmation
006868

Players

Facility
Doubles Squash Court 1

